

A G E N D A

City Council Meeting

Monday, October 1, 2018 – 6:00 p.m.

➤ **OPENING**

- **Call to Order**
- **Invocation by Pastor Daren Russell, Chapel in the Gardens Presbyterian Church**
- **Pledge of Allegiance**
- **Roll Call**
- **Swearing-in of the Groves Youth Council**
- **Presentation of the Coastal Region Metropolitan Planning Organization's (CORE MPO) Metropolitan Transportation Plan Update**

➤ **RECEIVE INFORMAL PUBLIC COMMENT**

Informal Public Comment – Speaker Protocol

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ **RECEIVE FORMAL PUBLIC COMMENT – *No formal requests***

Formal Public Comment – City Council Agenda Protocol

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal ***“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”*** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10 day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City’s website www.gardencity-ga.gov. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

➤ **CONDUCT PUBLIC HEARINGS**

Speaking to a Public Hearing Item Protocol

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council’s time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

***PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF
CITY COUNCIL'S ZONING POWER***

Procedures for Conducting Public Hearings on Proposed Zoning Decisions:

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

➤ **Public Hearings**

- **Alcoholic Beverage License Application:** Receipt of public comment on an alcoholic beverage license application made by Rimpal Patel to sell wines, beer and/or malt beverages at NAIRA09 LLC, “DBA” Pump N Go, 4820 Augusta Road, Garden City, Georgia.
- **Alcoholic Beverage License Application:** Receipt of public comment on an alcoholic beverage license application made by Binit Amin to sell wines, beer and/or malt beverages and spirituous liquors by the package at SAIAMIZ, Inc., “DBA” Garden City Package Shop, 4304 Augusta Road, Garden City, Georgia.
- **Alcoholic Beverage License Manager’s Application:** Receipt of public comment on an alcoholic beverage license manager’s application made by Ankit Amin to sell wines, beer and/or malt beverages and spirituous liquors by the package at SAIAMIZ, Inc., “DBA” Garden City Package Shop, 4304 Augusta Road, Garden City, Georgia.
- **Alcoholic Beverage License Manager’s Application:** Receipt of public comment on an alcoholic beverage license manager’s application made by Cory Tuck to sell wines, beer and/or malt beverages at Food Lion, 109 Minus Avenue, Garden City, Georgia

➤ **Approval of City Council Minutes**

- Consideration of City Council Minutes (9/17/18)

➤ **Staff Reports**

- Receive monthly report from the Director of Human Resources
- Receive monthly report from the Director of Information Technology
- Receive monthly report from the Director of Parks & Recreation
- City Manager’s Updates & Announcements

➤ **ITEMS FOR CONSIDERATION**

- **Alcoholic Beverage License Application:** Consideration by the Mayor and City Council of an alcoholic beverage license application made by Rimpal Patel to sell wines, beer and/or malt beverages at NAIRA09 LLC, “DBA” Pump N Go, 4820 Augusta Road, Garden City, Georgia.
- **Alcoholic Beverage License Application:** Consideration by the Mayor and City Council of an alcoholic beverage license application made by Binit Amin to sell wines, beer and/or malt beverages and spirituous liquors by the package at SAIAMIZ, Inc., “DBA” Garden City Package Shop, 4304 Augusta Road, Garden City, Georgia.
- **Alcoholic Beverage License Manager’s Application:** Consideration by the Mayor and City Council of an alcoholic beverage license manager’s application made by Ankit Amin to sell wines, beer and/or malt beverages and spirituous liquors by the package at SAIAMIZ, Inc., “DBA” Garden City Package Shop, 4304 Augusta Road, Garden City, Georgia.

- **Alcoholic Beverage License Manager's Application:** Consideration by the Mayor and City Council of an alcoholic beverage license manager's application made by Cory Tuck to sell wines, beer and/or malt beverages at Food Lion, 109 Minus Avenue, Garden City, Georgia

➤ **ADJOURN**



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Date Filed 8/28/18
For the Year 2018
Expires on December 31 of the above year



Check type of License

License Fee

<input checked="" type="checkbox"/> Spirituous Liquors (Package)	\$2,722.00
<input type="checkbox"/> Spirituous Liquors (by the drink)	\$2,722.00
<input checked="" type="checkbox"/> Beer and/or malt beverages	\$682.00
<input checked="" type="checkbox"/> Wines	\$236.00
<input checked="" type="checkbox"/> Advertising Cost	\$75.00

after July 1
918 = 459
75 75

Total: \$ 534.00 pd ck 1047

- 1) Name of (proposed) business: NAIRA09 LLC D/B/A PUMP N GO
- 2) Location of business 4820 AUGUSTA ROAD, GARDEN CITY, GA 31408-1729
- 3) Mailing address AS ABOVE
- 4) Zoning District _____
- 5) Business phone _____
- 6) Emergency phone 229-712-0277
- 7) Applicant Name RIMPAL PATEL Age 31
- 8) Applicant's Home Address 9 GATEWAY BLVD S, SAVANNAH, GA 31419-9700
- 9) Home phone 229-712-0277
- 10) Ever held similar license? YES Year 2016
- 11) Date of Birth _____
- 12) SSN _____



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735

THIS PAGE FOR OFFICE USE ONLY

Application received by Alexander Date 8/28/18

POLICE DEPARTMENT REVIEW

Fingerprinted by _____ Date OK for license

Separate report submitted to the City Administrator:

[Signature] Date 9/10/18

Police Chief

Public Hearing held on October 1, 2018

Date advertised in Savannah Morning News 9/13, 9/14, 9/15-2018

Action of Council ☐ Approval ☐ Denial

License(s) Issued + _____ Date _____



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Date Filed 8/29/18

For the Year 2018

Expires on December 31 of the above year

Check type of License

License Fee

- | | |
|---|----------------|
| <input checked="" type="checkbox"/> <input type="checkbox"/> Spirituous Liquors (Package) | \$2,722.00 |
| <input type="checkbox"/> <input type="checkbox"/> Spirituous Liquors (by the drink) | \$2,722.00 |
| <input checked="" type="checkbox"/> <input type="checkbox"/> Beer and/or malt beverages | \$682.00 |
| <input checked="" type="checkbox"/> <input type="checkbox"/> Wines | \$236.00 |
| <input checked="" type="checkbox"/> <input type="checkbox"/> Advertising Cost | <u>\$75.00</u> |

Total: \$ \$ 534 pd ck 1047

- 1) Name of (proposed) business: SAIAMI 2 inc. DBA: Garden City Package Shop
- 2) Location of business 4304 Augusta Rd, Garden City, GA 31408
- 3) Mailing address _____
- 4) Zoning District _____
- 5) Business phone 912-964-1453
- 6) Emergency phone 407-314-6848
- 7) Applicant Name Binita Amin Age 27
- 8) Applicant's Home Address 149 Carlisle Way Savannah, GA 31405
- 9) Home phone _____
- 10) Ever held similar license? No Year _____
- 11) Date of Birth _____
- 12) SSN _____



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735

THIS PAGE FOR OFFICE USE ONLY

Application received by DA Alexander Date 8/29/18

POLICE DEPARTMENT REVIEW

Fingerprinted by _____ Date _____ OK for license

Separate report submitted to the City Administrator:

[Signature] Date 9/10/18

Police Chief

Public Hearing held on October 1, 2018

Date advertised in Savannah Morning News 9/13, 9/14, 9/15 - 2018

Action of Council ☐ Approval ☐ Denial

License(s) Issued + _____ Date _____



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735



ALCOHOLIC BEVERAGE LICENSE – MANAGER APPLICATION

This form must be completed if manager or other employee operates the business on behalf of the License Applicant. If this is a new manager (change from last year's application) an additional advertising cost fee of \$75.00 made payable to the City of Garden City must accompany this application.

Date Filed 8/29/18

For the Year 2018

Expires at December 31 of the above year

The merchant for which this manager license is being filed is applying for the following type of license:

<input checked="" type="checkbox"/> Spirituous Liquors (package)	\$2,722.00	\$1361.00
<input type="checkbox"/> Spirituous Liquors (by the drink)	\$2,722.00	
<input checked="" type="checkbox"/> Beer and/or malt beverages	\$682.00	
<input checked="" type="checkbox"/> Wines	\$236.00	\$918 = 459 after July 1
<input checked="" type="checkbox"/> Advertising Cost	\$75.00	> 100-0000-52-3300
TOTAL:	\$1820.	pd ck 1002

- Name of (proposed) business Salami 2 inc. DBA: Garden City Package Shop
- Location of business 4304 Augusta Rd, Garden City, GA 31408
- Mailing address: _____
- Zoning District _____
- Business Phone 912-966-1453
- Emergency Phone 407-314-6848
- Manager's Name Ankit Amin
- Date of Birth [REDACTED]
- Manager's Home Address 149 Carlisle Way Savannah GA 31419
- Manager's Home Phone _____
- Ever held similar license? NO Year _____
- Manager's Social Security Num [REDACTED]
- Brief personal history of manager (businesses owned, and any place of residence during last five years)
I have been living at current address since 2016 before that was living at Kessler Point in Marietta since 2014 to 2016. Was graduate in Associate degree from Savannah Tech. been working at Truist Food mart since 2014.



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735

THIS PAGE IS FOR OFFICE USE ONLY

Application received by W Alexander 8/29/18
Date

POLICE DEPARTMENT REVIEW

Fingerprinted by _____ OK for License
Name Date W Alexander
9/6/18

SEPARATE REPORT SUBMITTED TO THE CITY ADMINISTRATOR

[Signature] 9/10/18
Police Chief Date

Public Hearing held on October 1, 2018

Dates advertised in Savannah Morning News: 9/13, 9/14, 9/15-2018

Action of Council ☐ Approval ☐ Denial

License(s) Issued By _____
Date



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735

ALCOHOLIC BEVERAGE LICENSE – MANAGER APPLICATION

This form must be completed if manager or other employee operates the business on behalf of the License Applicant. If this is a new manager (change from last year's application) an additional advertising cost fee of \$75.00 made payable to the City of Garden City must accompany this application.

Date Filed 9/17/18

For the Year 2018

Expires at December 31 of the above year

The merchant for which this manager license is being filed is applying for the following type of license:

- | | |
|--|------------|
| <input type="checkbox"/> Spirituous Liquors (package) | \$2,722.00 |
| <input type="checkbox"/> Spirituous Liquors (by the drink) | \$2,722.00 |
| <input checked="" type="checkbox"/> Beer and/or malt beverages | \$682.00 |
| <input checked="" type="checkbox"/> Wines | \$236.00 |
| <input checked="" type="checkbox"/> Advertising Cost | \$75.00 |

TOTAL:

*This is just a change
of managers. No
charge
New 2018 license.*

- Name of (proposed) business Food Lion
- Location of business 109 Mims Ave Garden City 31408
- Mailing address: 109 Mims Ave Garden City 31408
- Zoning District _____
- Business Phone 912 966-0523
- Emergency Phone _____
- Manager's Name Cory Tuck
- Date of Birth [REDACTED]
- Manager's Home Address 77 Reese Way Savannah GA 31419
- Manager's Home Phone 912 492-0025
- Ever held similar license? Yes Year 2018
- Manager's Social Security Number [REDACTED]
- Brief personal history of manager (i _____ businesses owned, and any place of residence during last five years)

Graduate from Liberty High in 2004. Food Lion was my first job that I started in 2002. Have work for Food Lion for 16 years. I live at 77 Reese Way Savannah GA & previously lived at 450 Al Henderson Blvd.



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735

THIS PAGE IS FOR OFFICE USE ONLY

Application received by David Alexander 9/11/18
Date

POLICE DEPARTMENT REVIEW

Fingerprinted by _____
Name Date
OK For License
QA
9/13/18

SEPARATE REPORT SUBMITTED TO THE CITY ADMINISTRATOR

[Signature] 9/13/18
Police Chief Date

Public Hearing held on October 1, 2018

Dates advertised in Savannah Morning News: 9/17/18, 9/18/18, 9/19/18

Action of Council ☐ Approval ☐ Denial

License(s) Issued By _____
Date

MINUTES

City Council Meeting Monday, September 17, 2018 – 6:00 p.m.

Call to Order: Mayor Bethune called the meeting to order at 6:00 p.m.

Opening: Pastor Gary Johnson, Woodlawn Baptist Church gave the invocation and Mayor Bethune led City Council in the pledge of allegiance to the flag.

Roll Call:

Members: Mayor Bethune presided. Council Members: Mayor Pro-tem Kicklighter, Councilmember Campbell, Councilmember Cody, Councilmember Ruiz and Councilmember Tice. Absent: Councilmember Daniel.

Amendment - Upon motion by Councilmember Kicklighter, seconded by Councilmember Cody, City Council voted unanimously to amend the agenda to include for consideration a resolution to award the bid for the improvements on the Bazemore Park Concession Stands.

Presentation – Mr. Charles Wadson, President of the Fire Chiefs Association presented the Georgia Fire Chief and Chief Fire Officer's Certifications to Fire Chief Medeiros and Assistant Fire Chief Lewis.

Mr. Wadson thanked the City Council for supporting the Fire Officers in getting their training.

Mayor Bethune said the fire service is an ever changing profession so no matter how long you have been serving you have to stay up with your training.

Informal Public Comment: Mayor Bethune opened the floor to receive comment from the audience. There being no questions or comments, Mayor Bethune closed the informal public comment portion of the meeting.

City Council Minutes: Upon motion by Councilmember Campbell, seconded by Councilmember Kicklighter, City Council voted unanimously to approve the city council minutes (8/20/18), workshop synopsis (8/27/18) and workshop synopsis (9/10/18).

Staff Reports:

HR Director presented the Human Resources Department's report for the month of August.

IT Director presented the Information Technology Department's report for the month of August.

Recreation Director presented the Parks & Recreation Department's report for the month of August.

Planning Director presented the Planning and Zoning Department's report for the month of August.

Public Works Director presented the Public Works & Water Operations report for the month of August.

Chief of Police presented the Police Department and Code Enforcement's report for the month of August.

Fire Chief presented the Fire Department's report for the month of August.

City Manager Updates: City Manager said I have no updates tonight, but I would like to take this opportunity to congratulate Chief Medeiros and Assistant Chief Lewis on receiving their certifications.

Items of Consideration:

Resolution, Town Center Development Sales Transaction: Clerk of Council read the heading of a resolution by the Mayor and City Council to authorize the City Manager to negotiate, modify, execute and deliver any and all sales documents to consummate the sales transaction and to effectuate the purposes and intents of this Resolution.

City Manager said this plan of action and schedule to sell the Town Center land to a mix use developer goes back about three years. We are now at that point with Roberts Properties. Hopefully, in about eighteen months the apartment complex will be complete and then the setting up office spaces.

Upon motion by Councilmember Tice, seconded Councilmember Cody, City Council voted unanimously to adopt the resolution.

Resolution, Town Center Improvements: Clerk of Council read the heading of a resolution by the Mayor and City Council to award a contract to Mill Creek Construction in the bid amount of \$1,385,788.00 to perform certain infrastructure improvements at its Garden City Town Center Project; and to authorize the City Manager to circulate requests for proposals from contractors to perform the Dean Forest Road median landscaping work at the estimated cost of \$43,000.00; and to purchase the necessary number of benches and trashcans for the public right-of-ways within the Town Center Development at an estimated cost of \$33,000.00; and to authorize the City Manager to execute said contracts on behalf of the City and to address any change orders or major work modifications which may arise due to unforeseen/unanticipated field conditions.

City Manager said this resolution is to reinvest the money from the sale of Town Center back into the infrastructure improvements at Town Center.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Cody, City Council voted unanimously to adopt the resolution.

Resolution, Bid Award (Bazemore Park Concession Stands): Clerk of Council read the heading of a resolution by the Mayor and City Council to award the contract work for the rehabilitation and improvements work on the Bazemore Park Concession Stands to CBN Construction, LLC at the bid amount of \$278,532.00; and to authorize the City Manager to sign the contract in the name of the City.

City Manager said we amended the agenda to add the resolution to the agenda so we could keep the timeline of the project on schedule such that the concessions stand project is complete by the start of ball season.

Councilmember Bethune said I'm glad to this project being done.

Upon motion by Councilmember Tice, seconded by Councilmember Cody, City Council voted unanimously to adopt the resolution.

Adjournment: Upon motion by Councilmember Campbell, seconded by Councilmember Ruiz, City Council voted unanimously to adjourn the meeting at 6:29 p.m.

Transcribed and submitted by: Clerk of Council

Accepted and approved by: City Council 10/1/18

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE:** October 1, 2018

SUBJECT: Human Resources Department Report for Month of September 2018

Report in Brief

Attached is the Human Resources Department's Month End Report.

Prepared by: Pam Franklin

Title: Human Resources Director

Reviewed by: _____

Title _____

City Manager

Attachment(s)

Human Resources Department / Month End Report

Recruitment/Positions filled

The City is recruiting for a Police Officer and/or Police Officer Recruit.

New Hires

We would like to welcome two new Police Officer Recruits, Ms. Neomi Carter and Mr. Stephen Wilson; and one new Firefighter, Ms. Savannah Ward.

In addition, the following employees received a Promotion this month:

Katie Draeger, Utility Billing Supervisor

Phillip Green, Patrol Sergeant

Anthony Desarden, Sworn Police Officer

Employment Terminations

Two employees separated from during September.

City Employment

The City ended the month with a total of 104 full-time employees.

The chart below illustrates the percentage distribution by department of full-time employees with actual employee count by department to the right of each department.

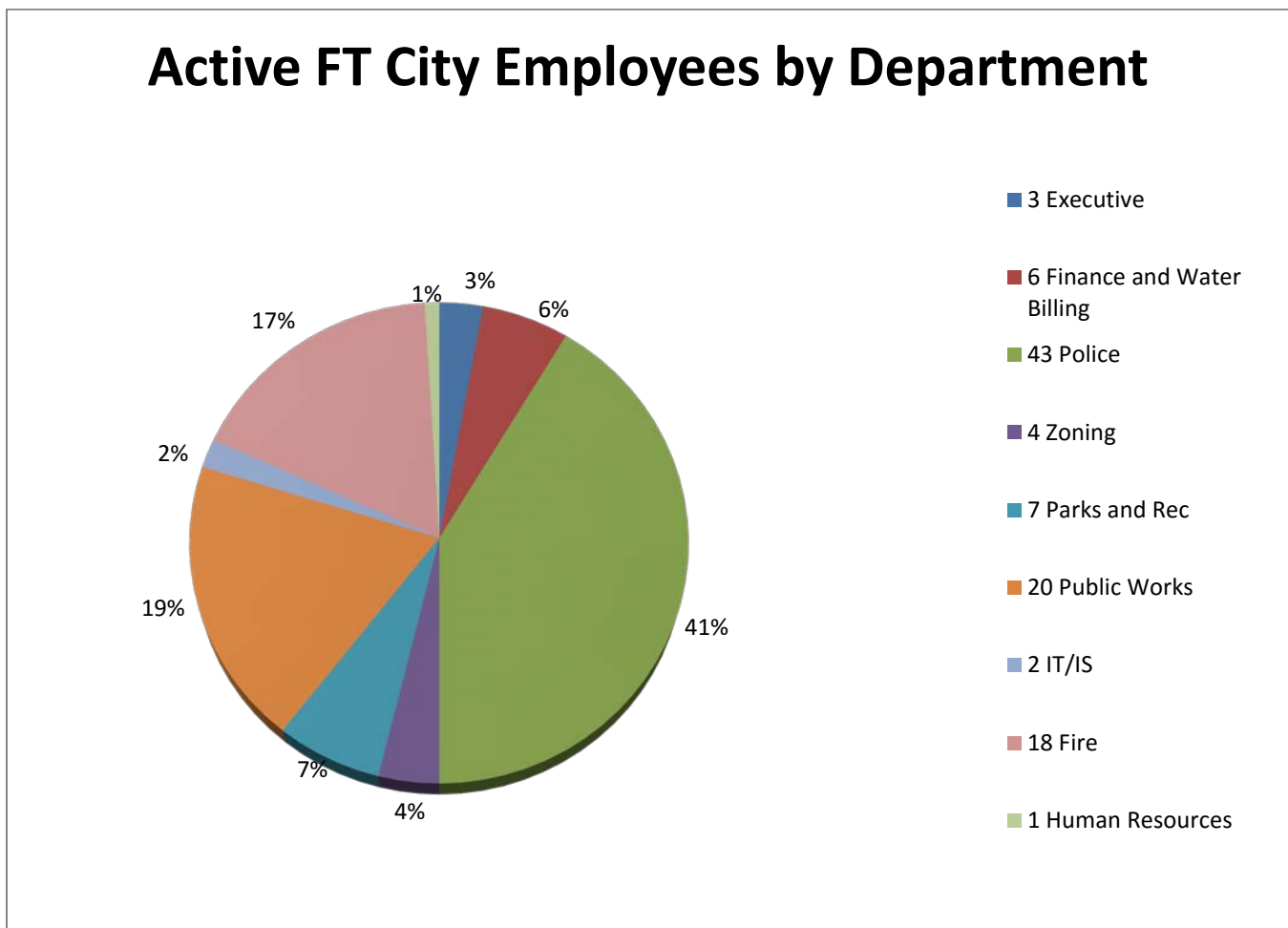


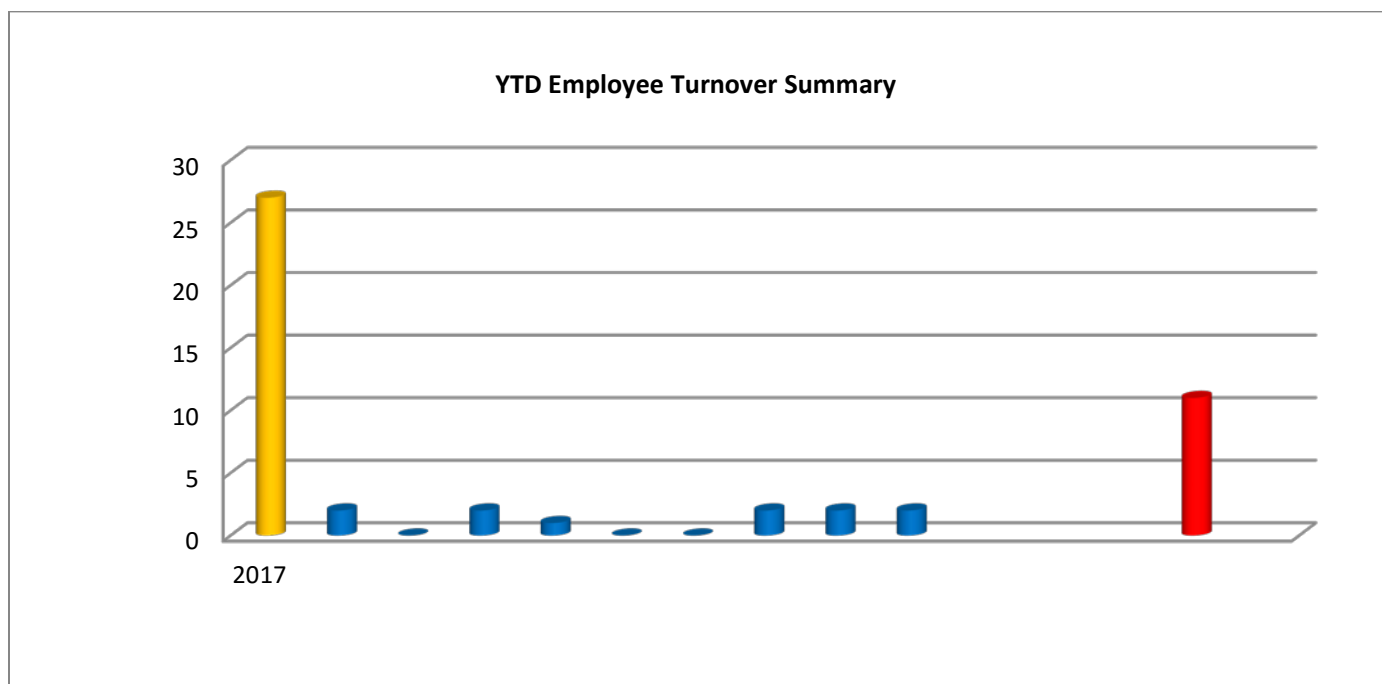
FIGURE 1 NOTE: 2018 TOTAL COUNCIL APPROVED/BUDGETED POSITIONS IS 119

EMPLOYEE TURNOVER DATA

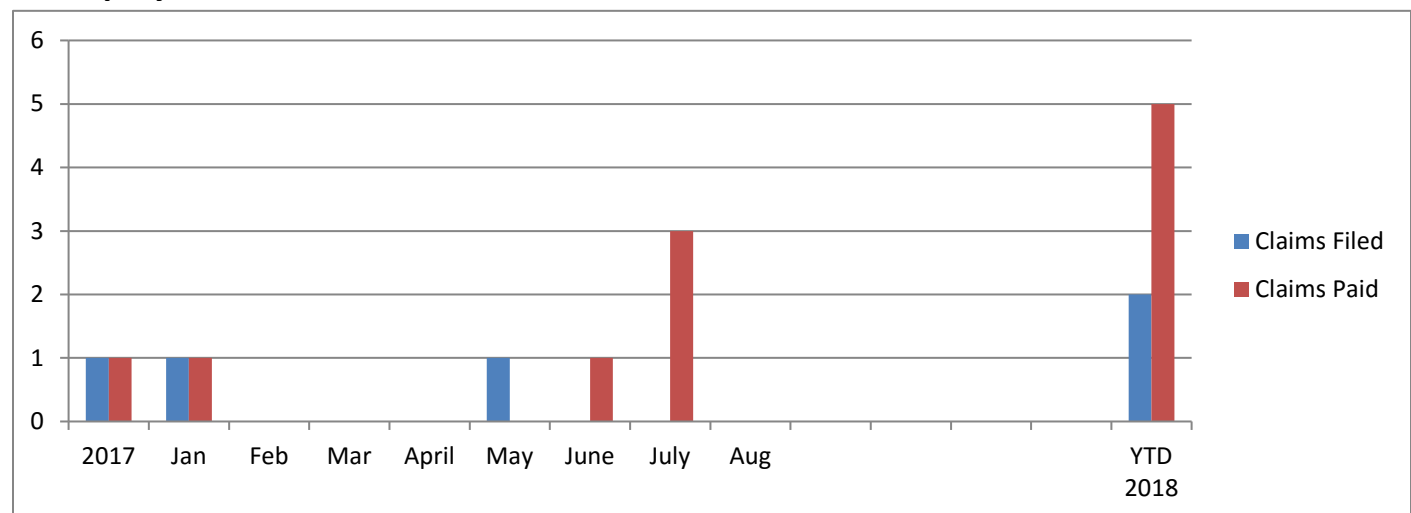
The City's turnover rate per month

- January 2%
- February 0
- March 2%
- April 1%
- May 0
- June 0
- July 2%
- Aug 2%
- Sept 2%

The graph below illustrates turnover in full time positions for 2018 compared to turnover occurring in the previous year.

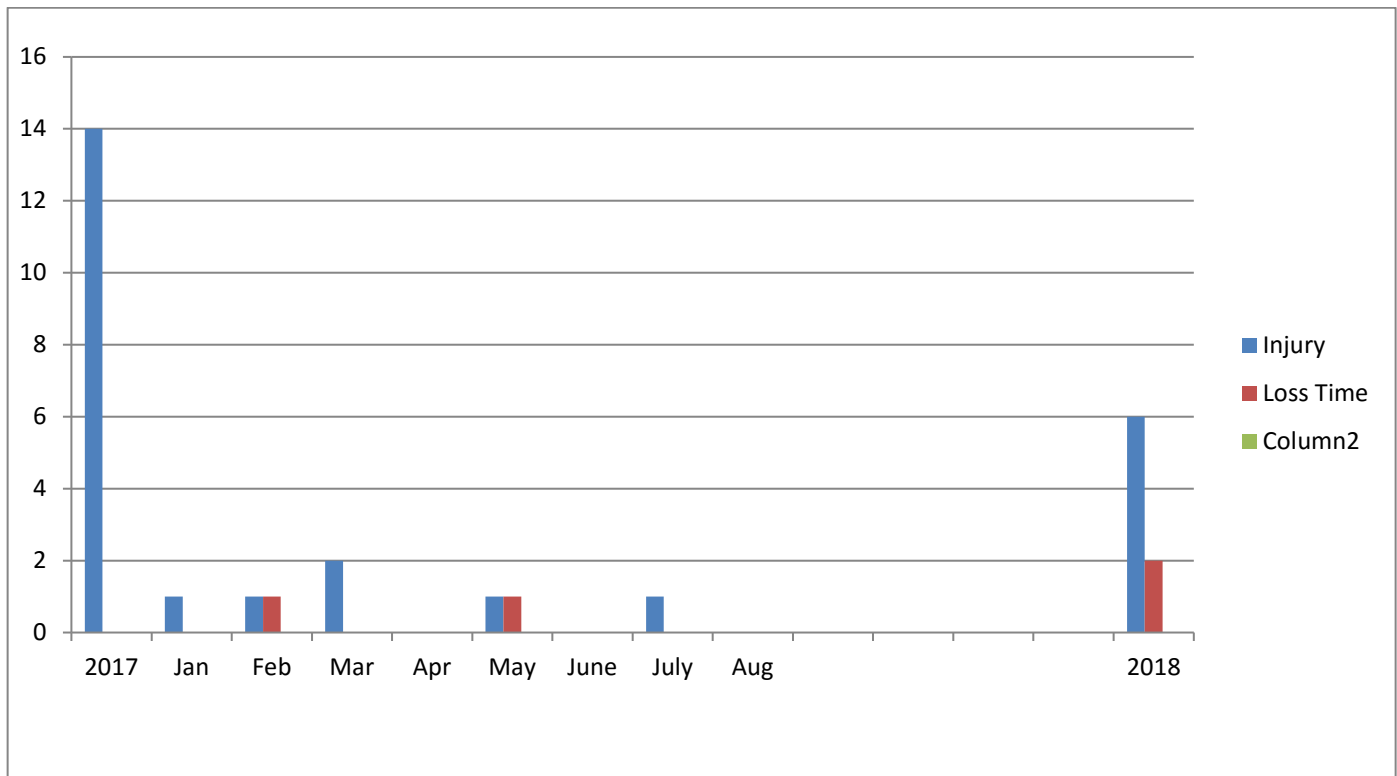


Unemployment Claims: Unemployment Claims status remains unchanged for September.



Workers Compensation

No workplace accidents or injuries for September.



Upcoming Event and Invitation for Council to attend for October:

Employee Health Fair, October 11, 2018 from 9 am to 3 pm

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 10/1/2018
SUBJECT: *Technology Department Report for the Month of October 2018*

Report in Brief

The Technology Department Monthly Status Report includes a wide variety of information in an effort to better inform the public and the City Council.

Prepared by: Benjamin Brengman
Title Director of Information Technology

Reviewed by: _____
Title _____

Ron Feldner, City Manager

Attachment(s)

Technology Report

- Deployed one new laptop and new desktop.
- Upgraded 10 desktops and one laptop for the new Tyler software.
- Started installation and configuration for the Tyler conversion for the court and police department.
- The process of upgrading the body cam server has been started.

Website

- Currently we have 879 followers on Facebook and 479 followers on twitter.

Building Maintenance

- In the process of repairing the HVAC on the City side of City Hall has been completed.
- Replaced motor in HVAC for the MDF server room.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM
Parks & Recreation

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: September 26th 2018

SUBJECT: *Parks & Recreation September Report*

Report in Brief

The Parks & Recreation Monthly Status Report includes a summary of the monthly activities and projects of all divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month. Garden City Parks and Recreation Department July report. Our staff continues to relish opportunities to provide quality programming and facilities to our residents. We encourage all residents to engage themselves in a program of choice and begin reaping the emotions and physical rewards associated with teamwork, interaction and physical and mental activity.

The operations detail contained in this report is for the Month of September 2018 and all related information is current as of September 26th, 2018.

Prepared by: Cliff Ducey
Title Parks & Recreation Director

Reviewed by: _____
Title _____

Ron Feldner, City Manager

Attachment(s)

**Parks & Recreation Department
Status Report
Summary - September 2018**

Adult/Youth/Sports Programs & Community Relations Activities/Events

Adult Programs

Senior Center

During the Month of September 40 Senior Citizens per day attended/participated in adult programs at the Senior Center. Total number of lunch meals served 750. Also 120 breakfast meals were served.

Activities included: Devotion time, bingo, trivia, puzzles, dominoes, bridge, cards, pool and line dancing and muscle strengthening exercise.

➤ ***Monthly Programs Offered***

- New programs are offered each month, so stop by the Garden City Senior Center to see *what's new*.

- 25 Garden City seniors left on September 24th for a 10 day trip to Maine!

Youth Programs

Cooper Center

During the month of August, 25 per day Youths attended/participated in youth programs/Breakfast-Lunch Program. ***Activities included: Ping-Pong, indoor board games and playground.***

➤ ***Monthly Programs Offered***

- Computer Room/ Homework time
- After school activities
- Outdoor fenced in playground and basketball court.

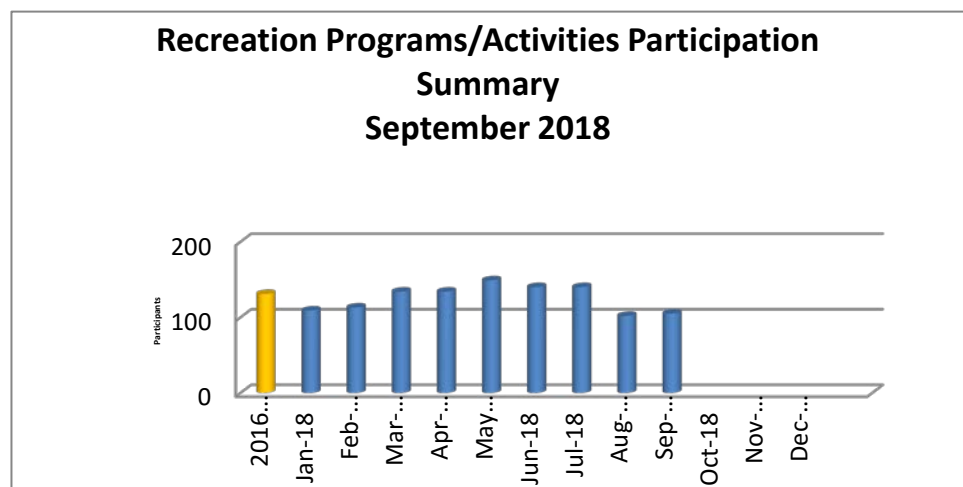
Current Sports Programs/Activities

- Football underway 3 teams
- Soccer underway 3 teams

➤ Upcoming Sports Programs/Events

- **Basketball Signups Start October 22nd**
- Boys and Girls Ages 3-14
- \$25 per player Garden City residents, \$35 Non residents

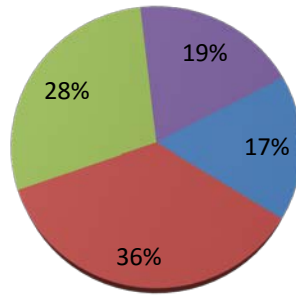
The graphs below are visual summaries of the number of participants in Garden City's Recreation Programs/Activities.



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September Participation

■ Adult Programs ■ Youth Sports Programs ■ Youth Programs ■ Sr. Citizens



Top Activities September 2018

